



UT Dallas International Partnership Development

Guidelines for Establishing Student Exchange Program Agreements Check List

Title of the Collaboration: _____

UT Dallas School: _____

Date of Submission: _____

Item #				
1	Letter of intent -- signed by the Dean			
2	Draft of the SEPA - signed by the Dean			
3	General description of the proposed agreement	Institutional details and partnership structure	Level of partnership: University Wide or school specific	
			Public or private status of the partner institution	
			Raking and accreditation of the partner institution	
			Total student population of the partner institution, including proportional distribution of under and grad students	
			Degree programs offered by the partner institution and transferable credit available	
			Language(s) of instruction	
		Description of how the partnership objectives align with UT Dallas vision and goals .		
		Description of any historical or current academic relationship between UT Dallas and the proposed partner institution		
		Any other relevant information		