**dual degree program agreement**

**between the**

**[CoTutelle university name]**

**And**

**the University of Texas at dallas**

**[Type the Cotutelle University Name] [Type university acronym]**

**[Record the university address]**

Represented by **[type name of the university president]**, President

And

The University of Texas at Dallas (UT Dallas)

800 West Campbell Road

Richardson, TX, USA 75080-3021

Represented Richard C. Benson, President

Have entered into the following agreement regarding the enrollment of **[Miss, Mr., or Ms. Name of PhD Student]** in doctoral studies and research at both institutions.

**Title I**

**Generalities**

**Article 1**

That **[Miss, Mr. or Ms. Name of PhD Student]** can be concurrently enrolled as a Doctoral student at both **[Cotutelle University acronym]** and UT Dallas, working *under the joint supervision of* **[PhD Advisor, Name, Department or School Name, at Cotutelle University Name]***,* and **[PhD Advisor, Name, Department or School Name]** at UT Dallas*.*

**Article 2**

That **[his/her]** research topic is entitled: “**[thesis/dissertation title]**.”

**Article 3**

That Intellectual Property rights relative to the results, the protection of the thesis (dissertation) subject, the publication, exploitation obtained during the common research programs, will be protected according to the laws in force in each country.

Should any faculty-student collaboration result in any potential for intellectual property, the parties will immediately meet through designated representatives and seek an equitable and fair understanding as to ownership and other property interests that may arise. Any such discussions will at all times strive to preserve a harmonious and continuing relationship between the parties.

## **Article 4**

That the results obtained in the course of research programs do not allow registration of a patent or commercial exploitation by one University without written permission given by the other.

It is agreed that the partners will meet to negotiate specific agreements to resolve individual cases concerning intellectual property rights.

Parties agree to the exchange of publications, such as books, academic journals, and other official publications, and research information generated by either of the parties in connection with this Agreement. All publications resulting from the collaboration between the two institutions under Agreements must give recognition to the Agreements therein. Likewise, the Agreements must also be mentioned in all courses and formal presentations that result from collaboration under the terms hereof.

**Title II**

# Administrative modalities

**Article 5**

That the concurrent enrolment of **[Miss, Mr. or Ms. Name of PhD Student]** is effective from **[Month (spelled in full) Date Year]** and the duration of program is fixed at **[# of Years]** years. An extension to this timeline will only be considered in exceptional circumstances, after approval by the two institutions upon recommendation by the PhD advisors. Furthermore an application for extension must be submitted six (6) months before the termination of the agreement.

**Article 6**

That the sequencing of the research to be conducted at both institutions will be developed and agreed upon by the faculty advisors. The student’s calendar (below) will be reviewed and updated based on findings and progress. Any modification of this calendar must be submitted to the two institutions by the PhD advisors at least one (1) month in advance.

|  |  |  |
| --- | --- | --- |
|  | **Cotutelle University acronym** | UT Dallas (Contracting institution) |
| Provisional schedule at alternating periods in each country (a minimum 1/3 of the PhD performed at each institution): | From \_\_\_\_\_\_\_\_\_\_\_\_\_\_  To \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | From \_\_\_\_\_\_\_\_\_\_\_\_\_\_  To \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Article 7**

That **[Miss, Mr. or Ms. Name of PhD Student]** must be registered at both institutions. The registration and tuition fees will be paid to UT Dallas, the contracting University. The [**Cotutelle University Name]** will not collect any registration fees.

**Article 8**

That **[Miss, Mr. or Ms. Name of PhD Student]** must have all necessary personal and health insurance coverage at both **[Cotutelle University acronym]** and UT Dallas.As a Doctoral international student, **[Miss, Mr. or Ms. Name of PhD Student]** must be in compliance with the UT Dallas International Student Services Office and in good immigration status. The Doctoral student must take out liability insurance for the periods of research conducted at **[Cotutelle University acronym]**.

**Article 9**

At the time of signing this agreement, it is assumed that the funding for the Doctoral student is assured over a period of **[# of Years]** years under the following conditions: funding from **[Cotutelle University acronym and add any other information here if appropriate such as a grant]** and UT Dallas.

The actual funding of the Doctoral student can be confirmed during the enrollment at each institution.

**article 10**

That **[PhD Advisor, Name, Department or School Name, Cotutelle University Name]** and **[PhD Advisor, Name, Department or School Name]** at UT Dallas will serve as PhD advisors for **[Miss, Mr. or Ms. Name of PhD Student]** for the duration of this agreement. The will ensure the follow-up of the student in the conditions required by each institution. They will exchange regularly on the research progress of the Doctoral student.

**Title III**

### Pedagogical modalities

# Article 11

That each institution will authorize the submission of the thesis (dissertation) according to their respective regulations, and after the review the results and findings of the research conducted by **[Miss, Mr. or Ms. Name of PhD Student]** and the recommendation of the appropriate departments. The composition of the thesis (dissertation) committee will be designated by the legal authorities of the institution where the thesis (dissertation) is submitted, after agreement from the cosignatory institution. The thesis (dissertation) committee will be composed on a proportional balanced basis by academic representatives from both universities. Moreover, the thesis (dissertation) committee must include appointees with relevant research expertise who may be external to both universities. The number of the members of the thesis (dissertation) committee cannot exceed eight (8).

The results and findings of the research study will be summarized in a thesis (dissertation) submission in conformity with their regulations of both institutions.

**Article 12**

That the approved thesis (dissertation) will be written in English and presented at UT Dallas in English. A summary will be written in **[Cotutelle University’s language]** and English.

**ARTICLE 13**

That a short report of the thesis (dissertation) will be prepared in English and translated into **[Cotutelle University’s language]**. This report will allow the faculty at the **[Cotutelle University Name]** its to evaluate the contribution and the capability of **[Miss, Mr. or Ms. Name of PhD Student]** to present **[his/her]** work and show **[his/her]** mastery of **[his/her]** research subject.

Upon favorable review by the committee and satisfaction of **[Cotutelle University acronym]** and UT Dallas graduation requirements, UT Dallas will confer its PhD degree and the **Cotutelle University Name]** its doctoral degree.

**ARTICLE 14**

That **[Miss, Mr. or Ms. Name of PhD Student]** will be subject to **[Cotutelle University acronym]** and UT Dallas regulations as a Doctoral student. Each party will notify the other of the rules, regulations, and procedures that need to be followed in order to assure an effective academic experience, including granting of research permits, and other requirements prescribed by national and/or local and/or institutional authorities.

That **[Miss, Mr. or Ms. Name of PhD Student]** must follow the rules of both institutions concerning the registration for, formatting of and reproduction of the approved thesis (dissertation) copy.

The University of Texas at Dallas (UT Dallas) is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate, master’s, and doctoral degrees. The **[Cotutelle University Name]** is not accredited by Southern Association of Colleges and Schools Commission on Colleges and the accreditation of UT Dallas does not extend to or include **[Cotutelle University Name]** or its students. Further, although UT Dallas may agree to accept certain course work from the **[Cotutelle University Name]** to be applied toward an award from UT Dallas, that course work may not be accepted by other colleges or universities in transfer, even if it appears on transcript from UT Dallas. The decision to accept course work in transfer from any institution is made by the institution considering the acceptance of credits or course work.

All activities conducted under the Agreement must be conducted in accordance with the laws, rules, and regulations applicable to each institution. In the case of UT Dallas, these are the rules and guidelines of the Texas Higher Education Coordinating Board and the Southern Association of Colleges and Schools Commission on Colleges as well as the laws and regulations of the State of Texas and the United States of America. In the case of **[Cotutelle University acronym]**, these are the laws, rules, and regulations of the **[Cotutelle University Name]**, **[the Cotutelle University’s region / accreditation agency if applicable]** and the **[Cotutelle university’s formal country name].**

**ARTICLE 15**

This Agreement serves only as a statement of the general intention of the Parties. No oral agreement or conduct of the Parties (including partial performance) in respect of matters stated in this Agreement shall be deemed to impose any obligation or liability on either Party.

**ARTICLE 16**

That the present convention will hold for **[# of Years]** years. It can only be extended following conditions described in article 6.

In witness whereof, the authorized representative(s) of both parties have executed two copies of this Agreement:

**The University of Texas at Dallas, [Cotutelle University Name]**,

By President By President

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Richard C. Benson **[type name of President]**

Date Date

By Dean of **[type name of school]** By **[position title at Cotutelle University]**

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**[type name of Dean]** **[type name of person]**

Date Date

By Dean of Graduate Studies By **[position title at Cotutelle University]**

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Marion K. Underwood **[type name of person]**

Date Date

By PhD Advisor By PhD Advisor

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**[Type name of advisor] [Type name of advisor]**

Date Date

By Doctoral Student

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature)

**[Type name of student]**

Date